

BYLAWS OF THE IDAHO ATHLETIC TRAINERS' ASSOCIATION

Article I: NAME

The name of this organization shall be the Idaho Athletic Trainers' Association (IATA)

Article II: OFFICES

The office address shall be that of the current IATA Secretary-Treasure Officer

Article III: PURPOSES

The purposes of the IATA shall include:

1. The advancement, encouragement, and improvement of the athletic training profession in all its phases;
2. To promote a better working relationship among persons interested in the concerns of athletic training;
3. To further develop the ability of each of its members; and
4. To better serve the common interests of its members by providing means for exchange of ideas with the profession.

Article IV: MEMBERS

Section 1: Eligibility for membership, conditions, and obligations of membership, classes of membership and reinstatement of membership are governed by the Bylaws of the National Athletic Trainers' Association and IATA's Policies and Procedures Manual

Section 2: There shall be three (3) classes of membership. The definitions of these memberships can be found in the NATA Bylaws.

1. Certified
2. Certified-retired
3. Other members

Section 3: Voting Rights of Members: All Certified and Certified-retired members in good-standing shall be entitled to vote in any matter submitted to the Membership for Vote. Non-certified student members are exempt from voting.

Section 4: The annual dues for IATA membership are established and maintained by the IATA Board of Directors after consultation with the Membership and are non-refundable.

Section 5: A simple majority of the votes cast by mail, electronically, and/or by Members voting in person at a meeting which a quorum is present, shall be necessary for the adoption of any matter voted upon by the Members.

Article V: ORGANIZATION

Section 1: Organization

The governing body of this organization shall be the Board of Directors (BOD). The BOD shall exercise all corporate powers and manage the business affairs of the IATA.

Section 2: Composition of the Board of Directors

1. The board shall consist of at least four (4), but no more than nine (9) IATA members, of whom shall be licensed athletic trainers, elected from the four regions of the state (North, Southwest, Southcentral, Southeast).
2. The President, Past President, and Secretary/Treasurer will also sit on the Board of Directors.
3. All members of the board shall have been residents of the state of Idaho for one (1) year immediately preceding appointment.
4. All terms shall be four (4) years and an IATA member may be re-elected with term limits as detailed in Article V, Section 4.
5. Vacancies: In the event of death, resignation, or removal of any members before the expiration of the term to which elected, the vacancy shall be filled for the unexpired portions of the term by affirmative vote of the remaining Directors. The Board may remove any member for cause at any time prior to the expiration of their term.
6. It will be the responsibility of the elected BOD to review and amend the association policy and procedure manual annually.

Section 3: Officers

1. Officers of the IATA will be President, Past President, and Secretary/Treasurer
 - a. President duties include: a) representing the IATA at state meetings, and b) presiding over all IATA business.
 1. A member of the IATA BOD can fulfill the duties of President if the president is unable to attend.
 2. There will be a set dollar amount at the discretion of the IATA Officers for BOD to use for conference expenses if they are traveling as the representative of the IATA.
 - b. Secretary/Treasurer duties include: a) Maintenance of IATA corporate and financial records, and b) member of the BOD.
 1. In the event the office of the President is vacated, the Secretary/Treasurer becomes the interim President and serves as President for the remainder of the term of period for which the previous President was elected.
 - c. Past-President duties include: a) member of the BOD, and b) resource for the association.
 1. This role needs to be filled by the Past-president. If the Past-president cannot fulfill the duties, the current President of the IATA can appoint a former BOD member to the position.

Section 4: Term of Office: The President and Secretary/Treasurer shall have an elected term of office of 3 years followed by an opportunity to run for an additional 2-year term.

1. If the IATA President can/is willing to accept a second term, the incumbent must declare their intention at the IATA State Meeting at the conclusion of the 2nd year of their first term.
2. The President is given a vote of confidence from the IATA membership. This shall be done by electronic vote by December of the same year in which the President declares their desire to serve a second term.

3. The President and Secretary/Treasurer will have staggered terms and separate elections.
4. An individual shall not serve as President, Secretary/Treasurer, or as an at-large Board Member for more than two consecutive terms. No President or Secretary/Treasurer completing two consecutive terms in their respective Officer position shall be eligible to hold office in that same role again until two complete fiscal years of the IATA have passed from the date of retirement from that position.

Section 5: Removal of Officer

1. Any officer of the IATA may be removed from office on the following grounds: embezzlement, malfeasance in office, and actions contrary to or in violation of these Bylaws.
2. The process by which the Officer is removed shall follow that of the Northwest Athletic Trainers' Association Bylaws, Article 4, Section 9 (4.9).

Section 6: Board of Director Meetings

1. The BOD shall hold two annual meetings for the purpose of transacting such business as may properly come before the meeting. The annual meetings shall occur just prior to the annual Business Meeting at the State Clinical Symposium of the IATA, and the second in concurrence with the state meeting of the Northwest Athletic Trainers' Association.
2. Other Board Meetings. The BOD may hold special meetings, without notice, and at their discretion. Special meetings may be called at any time by the President or Secretary/Treasurer, or by two Directors.
 - a. The Directors may participate in a BOD meeting by means of a conference telephone or similar electronic communications equipment by which all persons participating can hear each other at the same time.
3. Quorum. A majority of the entire BOD shall constitute a quorum for the transaction of business. In the event there is a vacancy in the BOD, a majority of the existing Directors shall constitute a quorum.
4. Action Without Meeting. Any action which may be taken at a meeting of the Directors may be taken without a meeting if written consent is obtained from all Directors entitled to vote on said action.

Section 6: Committees

Committees and their members shall be appointed by the BOD. Such Committees shall advise with, and aid, the officers of the IATA in all matters designated by the BOD and may be disbanded by the BOD at any time.

Section 7: Indemnification

The IATA shall indemnify, defend, and hold harmless the Officers and BOD of the IATA, from and against all losses, liabilities, damages, settlements, claims, actions, suits, penalties, fines, costs, or expenses (including reasonable attorneys' fees, experts' fees and other costs of investigation or defense at any stage of the proceedings) to the extent relating to a Third Party claim, action or demand.

Section 8: The BOD has adopted a Director Conflicts of Interest policy per standard requirement of the Internal Revenue Service (IRS).

ARTICLE VI: MEMBER MEETINGS

Section 1: A quorum for a business meeting shall consist of 20 voting members.

Section 2: The Officers of the State may submit items of IATA business to the voting membership for a vote by in-person, email, or electronic survey approved by the BOD. Approval of items so submitted shall require a Yes majority.

ARTICLE VII: FISCAL YEAR

Section 1: Fiscal year shall run from August 1st-July 31st of the following year

ARTICLE VIII: BYLAWS AMENDMENTS

These Bylaws may be amended at the annual business meeting by a two-thirds (2/3) majority vote of the eligible voting members present detailed in Article IV, Section 3.

Approval by IATA Membership, May 2020